



ASSESSMENT NEWS & TIPS



Assessment of Student Learning Newsletter

November/December 2018

REMINDER: Fall 2018 Assessment Scores Due Soon!

As we wrap up the semester, don't forget that when you submit final grades, you should also be entering assessment scores in eLumen.

Expectation: All faculty and instructors are expected to complete at least one assessment in at least **one class each semester!**

Deadline: The grading deadline and the scoring deadline are the same—that means you have until **MONDAY, 12/17** to enter scores in eLumen!

Support: If you have any questions about what you should be using to assess your students or how to get everything into eLumen, contact your Department Chair, Division Lead, and/or the Assessment Director.

eLumen FAQ/Troubleshooting

I Can't Remember My Login

Your username is your S number, and you set your password the first time you logged in—reminder: eLumen requires at least one special character!

I Need to Reset My Password

Use the "Forgot Password?" link to reset your password at any time!

I Can't See My Classes

Make sure you have the correct "program" selected from the drop-down menu at the very top as well as the correct "term" in the "Courses" tab at the top left.

My Class Roster Has Extra/Missing Students

Use "N/A" (Not Assessed) for any who have dropped/withdrawn from the class. Send any missing students (name and S number) to eLumenSupport@pueblocc.edu.

My Classes Don't Have Any Assessments/Rubrics

Use the "Find Assessment" button to pick and add one of our college-wide rubrics.

Some Pages Won't Load

Make sure you are using Chrome (preferred) or Firefox as your browser.

I'm Getting an "Ajax Error" Message

Try using a different browser (Chrome is preferred). If the error persists, report the issue (including the class/rubric with the error) to eLumenSupport@pueblocc.edu

Additional Resources:

- [PCCassess.com Blog](#)—one-stop shop for everything Assessment@PCC!
- [One-Page Guide to Assessment @PCC](#)—purpose, expectations, timeline
- [College-wide Rubrics](#)—built for our 5 core goals for students, ready to use!
- [Online eLumen Training](#)—self-paced, fully online D2L modules
- [eLumen "Quick Guide" Checklist](#)—break-down of all 3 steps required
- [Complete eLumen Training Guide](#)—step-by-step instructions with pictures

Upcoming Events & Opportunities

Assessment Office Hours: Tu/Th 1:00-3:00 & by appointment (AB 250-I/[WebEx](#))

Open Scoring Sessions: Drop in any time for help with eLumen, entering Fall 2018 scores, and anything related to assessment! *Multiple sessions/locations:*

- **Friday 12/14**, 10:00-2:00—Pueblo: GC 234C, Fremont: Room 131
- **Monday 12/17**, 10:00-2:00—Pueblo: GC 234C and via [WebEx](#)!

"If students perceive a need to understand the material in order to successfully negotiate the assessment task, they will engage in deep learning, but if they perceive the assessment instrument to require rote learning of information, they will be unlikely to engage with the higher level objectives."

~Effie MacLellan, 2004

Customized PD/Training Available!

Use the [Training Request Form](#) to schedule individual or group workshops and support sessions for any topic related to assessment and eLumen—this is a great opportunity for professional development!

Happy Holidays!

Congratulations, on surviving another assessment year. Enjoy your holiday break, you've earned it!

Contact Information

We are here to support YOU!!!

PCCassess.com

eLumenSupport@pueblocc.edu

Arts & Sciences

[Travis Parkhurst](#), Philosophy

Health & Public Safety/Nursing

[Diana Montoya](#), Surgical Technology

Business & Technology

[John Jakeman](#), Culinary Arts

Liz Medendorp

Director of Assessment of Student Learning, English Instructor

eLumenSupport@pueblocc.edu

AB 250-I | 719.549.3376

Brad Bowers

History Faculty, Assessment of Student Learning Committee Chair
AB 250Q | 719.549.3104