

Assessment of Student Learning-April 18, 2017



Committee Members Present: Brad Bowers, John Jakeman, Ann Oreskovich, Travis Parkhurst, Shawna Shoaf, Cindy Graham, Liz Medendorp, Marisa Camper, Lynne Ross, Jake Drummond, Chair-Shanna Montoya

Non-voting members: Bonnie Housh-absent, Dee Lechtenberg-absent, Sunny Schmitt-present, Dean-Jenny Sherman-absent

Committee Members Absent: Kari Lee-excused, Kathy Vaughn-SCCC-absent, Andrea Rael-absent

Agenda Item	Discussion Points	Decision/Action Item
Approval of Minutes 3/28/2017 Approval of Agenda	<ul style="list-style-type: none"> • Minor revisions to the minutes-change Shawna King to Shawna Shoaf and the part time math instructor who helped is Emily Vencius. • Approval of the minutes-Shawna approved, John 2nd • Approval of the agenda-Lynn approved, Shawna 2nd 	
Assessment Newsletter <ul style="list-style-type: none"> • April Newsletter-May?/Welcome Back • PSLO/ISLO Assessment Results/Scores-(End of Semester deadline) 	<ul style="list-style-type: none"> • Discussion took place to see if there should be a May issue for the Newsletter and to see if the committee felt a welcome back newsletter should be done also at the All Faculty meeting or the Showcase. Liz mentioned that she was planning on doing a May issue, but would keep it short. She is also wanting to offer another workshop on the 1st Friday of May since graduation is going to be held on the 2nd Friday. She would keep it open to whomever wants to attend, not obligated or required to attend. As for the welcome back letter, the committee felt that it would depend on if Liz felt it was necessary, since faculty is gone for the summer. Liz to determine if a welcome back newsletter would be beneficial. • PSLO/ISLO reminder to get the word out to the different divisions that the assessment results/scores are due by the end of the semester. • John mentioned that there is still some confusion on what to do, Shanna and Liz clarified and referred the committee to encourage the use of the Newsletter as it is a good resource guide when unsure about what is needed or how to do it. 	

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<p>HLC Conference Updates</p> <ul style="list-style-type: none"> HLC Accreditation Visit; September 25-27 	<ul style="list-style-type: none"> Shanna gave an update for the HLC Conference that was attended by Liz, Lynne, John, herself, and Dean Alexander. For her, the thing she learned was that as a whole, Institution wide, PCC is on track or ahead of most colleges. She would like to collaborate with CTEAL to focus on the PEDEGOGY and the different teaching methodologies to implement into the classrooms, rather than having the Spring PD focused just to assessment. Lynne was unsure how much she was really going to get out of the conference because she is new to assessment, however, she really enjoyed the brain based learning part of it. That is something she can incorporate into her simulation lab at SMC. John felt that being able to make more of an effort by pulling back the curtain and doing better at being transparent to provide people with the information they are seeking. The conference was great and even the presentation of eLumen that Liz and Shanna had to present went really well and they had a lot of questions from those in attendance and were able to share with them their experience with it and how it has helped PCC. Feedback was that some were really impressed with how far PCC was with assessment and that the institution was all on board with it. A few of them asked for some pointers on what they do to get such great compliance from faculty and staff. Reminder that the HLC site visit will be September 25-27 and she is hoping to find out during the summer what the Assessment committee's involvement will be when they are here. 	<p>Shanna to update the committee at the next Assessment meeting in Fall.</p>
<p>Assessment Timeline</p> <ul style="list-style-type: none"> Thermometer Goal Update-Friday, April 21st All Faculty 	<ul style="list-style-type: none"> The Thermometer Goal poster will be here on Friday and will be presented at the All Faculty meeting to show everyone what has been accomplished over the past year and the goals for the future. 	

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<p>Assessment Report</p> <ul style="list-style-type: none"> • Updates 	<ul style="list-style-type: none"> • Brad reported that Arts & Sciences are complete with the exception of the CRJ department which is in progress. • John reported that in Business & Tech he is still working on the data to put into the report, will meet with Dean Sherman tomorrow. • Lynne reported that Health & Public Safety is all complete except for Law Enforcement Academy. • Sunny commented to make sure that Patty receives the Assessment Report as soon as possible. She is pretty adamant to have it in her hands in May. • Liz announced that she is wanting to create an ASL blog and is hoping to get it onto the website. This blog can then take the place of the Resource Guide that was being created because it would have all that information that can be accessed. President liked that it is online, however, the only challenge is that the webmaster, Crystal Stark is the only one that can update it. Was going to look into that a little further to see if Liz could have some updating writes, to the blog only. 	<p>Liz to update the committee as to the ASL blog.</p>
<p>Assessment Showcase</p> <ul style="list-style-type: none"> • Performance Evaluation/SMART Goals/Strategic Paragraph/Showcase Template-All in one! • Encourage colleagues 	<ul style="list-style-type: none"> • Shanna employed the help of the committee to encourage their colleagues to submit for the poster Showcase. Dean Sherman mentioned that all Dept. Chairs will be doing one. • There is an initiative to President Erjavec in collaboration with other committee's to have a common template that would allow for everyone to fulfill their requirements of a performance evaluation, SMART goals, and Strategic Paragraph. 	<p>The committee will be informed as to the President's response to this initiative.</p>
<p>Summer Assessment</p> <ul style="list-style-type: none"> • Dr. Timmone-Assessment Workshop-July • Assessment Showcase Ideas/Planning-Special Meeting?/Committee? • Rubric Development-Dept. Chairs 	<ul style="list-style-type: none"> • A reminder that Dr. Timmone will be having an Assessment workshop in July. • Liz and Shanna to continue to work on the Showcase posters over the summer and beginning of Fall semester to ensure they are ready to go for the Welcome Back meeting. • Department Chairs will be involved in a Rubric development to be done over the summer, if not sooner. 	

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<p>Announcements</p> <ul style="list-style-type: none"> • Rubric Development Training • PSLO Listings & Mapping-Waves • Excellence in Assessment delegation application-New deadline 	<ul style="list-style-type: none"> • Rubric Development training will be taking place for anyone needing help with rubrics, TBD. • PSLO mapping is almost complete, will be done in waves. • Liz updated the committee as to The Excellence in Assessment delegation application, the due date has been extended from 4/21 to 5/1. Thankful that some extra time was given as it's pretty extensive. Thank you to those that have been helping to gather some of the information that is required. It would be a huge undertaking if it weren't for the help of the committee. 	<p>Liz to provide update as to the results from the submission of the application.</p>
<p>ISLO Sub-Committee</p> <ul style="list-style-type: none"> • Textual Literacy 	<ul style="list-style-type: none"> • The sub-committee is still working on the wording for Textual Literacy. They have made a lot of progress and hope to have it completed soon. 	<p>ISLO sub-committee will continue to notify the committee of its progress/completion.</p>
<p>Sub-Committee Reports eLumen-Shawna, Kari, Liz, Bonnie ISLO's-Ann, Travis, Anna "Kathy" Culture Change-Shanna, Andrea, Lynne Resource Guide-Shanna, Bonnie, Cindy, Marisa</p>	<ul style="list-style-type: none"> • No sub-committee reports to make as it is getting close to the end of the semester. They will get started up again in the Fall. 	

Meeting Adjourned: 4:58pm

Next Meeting: Fall