

Assessment of Student Learning-March 28, 2017



Committee Members Present: Brad Bowers, John Jakeman, Ann Oreskovich, Travis Parkhurst, Shawna Shoaf, Cindy Graham, Liz Medendorp, Marisa Camper, Lynne Ross, Andrea Rael, Jake Drummond, Chair-Shanna Montoya

Non-voting members: Bonnie Housh-absent, Dee Lechtenberg-absent, Sunny Schmitt-absent, Dean-Jenny Sherman-absent

Committee Members Absent: Kari Lee-excused, Kathy Vaughn-SCCC-absent

Agenda Item	Discussion Points	Decision/Action Item
Approval of Minutes 2/21/2017 Approval of Agenda	<ul style="list-style-type: none"> • Minutes approved with the following changes, Liz is a voting member not a non-voting member and under Assessment Newsletter should be Kristen, not Chris is still tallying the survey results. Liz motioned, John 2nd • Agenda approved-Lynne motioned, Andrea 2nd 	
Assessment Newsletter <ul style="list-style-type: none"> • March • Professional Rubric • PSLO/ISLO Assessment Results/Scores-Reminder 	<ul style="list-style-type: none"> • The March Newsletter went out before Spring Break, if you haven't read it please go out and do so. It had a lot of pertinent information in it. • The March Division meetings that were dedicated to Assessment went well. • The Professionalism Rubric the finalized version was received and the Divisions had a chance to look at it and give input on it. Liz passed out the final drafts for the rubric and Liz mentioned that several guests joined them Shawna Shoaf, Tene Greenwood from Accounting, Cindy and Emily Vencius a part-time instructor from Math. They tried to get as much input as they could from each department & stakeholders. For Health & Public Safety, it was a little challenging with the schedule so Dean Chavez presented the rubric at the Department Chair meeting and it was approved. Liz also shared it a several of her department follow-up meetings and it they were really excited about it. • Shanna commented on the PSLO/ISLO Assessment Score reminder. She just wanted to make it clear for April meetings part of the transition to ISLO's is that they have been developed into eLumen, that was the first round in the Fall. It 	Reminder will be made at the April Division and All Faculty meetings.

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	<p>will happen again this semester and should be happening each semester when grades are due, scores are due also.</p> <ul style="list-style-type: none"> Liz asked the committee if they thought it would be okay to send rubrics that they assessed last semester for those programs that won't program level ready to go. Committee felt that would be okay. 	
<p>HLC-Reminders</p> <ul style="list-style-type: none"> HLC Conference; Chicago; March 31-April 4 HLC Accreditation Visit; September 25-27 	<ul style="list-style-type: none"> The group is headed to the HLC Conference on Friday, March 31 and will be coming back on Monday, April 3. It consists of Shanna Montoya, Lynne Ross, Liz Medendorp, John Jakeman, and Dean Alexander. An announcement was made that Anna "Kathy" Vaughn will not be here next year so she opted out of the trip. Reminder Accreditation visit is Sept. 25-27. 	<p>Will update the committee regarding the conference.</p>
<p>Assessment Timeline</p> <ul style="list-style-type: none"> Thermometer Goal Update 	<ul style="list-style-type: none"> Shanna gave a preview as to what the thermometer goal will look like. Currently working with Marketing on revisions and quotes to fabricate it, will probably be door size. It's been narrowed down to the Five-years, part of the Action Project and it will be current, 2017 timeline. Hopefully it will be ready by April for the All Faculty meeting so they can see the milestones that have been achieved. It will also be reusable, using vinyl or peel off stickers. 	
<p>Assessment Report</p> <ul style="list-style-type: none"> Updates 	<ul style="list-style-type: none"> Liz and Shanna will start gathering the data from the Division Leads in April to work on assessment report. Will continue to update the committee as to the progress. Brad mentioned that he was able to enter data into two departments, Social Sciences & ECE, entered into form on the U:drive. CRJ will not be ready, there are problems with the report and results and cant' get any data. Lynne reported that most of H&PS is done with the exception of Law Enforcement Academy which was just given to her. There are four areas that do not have a report yet, HPR, Phlebotomy & Pharmacy, and PED. 	

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Assessment Showcase <ul style="list-style-type: none"> • Update 	<ul style="list-style-type: none"> • A few submission have come through. Presented the poster at the HIPAC meeting and it seemed to be received well and are thinking about doing one themselves. It doesn't have to be a division, program, or faculty and can be non-educational. It could be very easily adaptable to the Strategic Paragraph, a PSLO, CSLO, ISLO. • The goal is to have one from each department, will be highlighted in the April Newsletter. • Forms are to be sent to Liz for Showcase submissions. 	Remind people to submit to put on display at the Fall Kickoff Meeting in August.
ASL Committee Members <ul style="list-style-type: none"> • Terms 	<ul style="list-style-type: none"> • At the Division meeting in April will be voting for new committee members. • Everyone is fairly new to the committee, but for those whose term is up & decides to leave, please let Shanna know. • As ex-officio, Cindy Graham will be rolling off. • Shanna mentioned that she is willing to stay on as Chair, as long as the committee decides to keep her on. 	
Announcements <ul style="list-style-type: none"> • Rubric Development Training-April 14, 2017 10am-2pm, CA-210 • PSLO Listings & Mapping • Excellence in Assessment delegation application 	<ul style="list-style-type: none"> • Rubric development training for those who are at this point is scheduled for April 14th in CA-210. This Friday session is meant for anyone to stop by between that timeframe if they are needing help or get questions answered. If anyone is willing to help facilitate please let Liz know. • Liz developed Initial Guide documents that go over terminology, the different parts of a rubric, the scale, and examples. The rubric guide is located in the U:drive ASL 2016-17. • Liz reported that a lot of departments have entered their PSLO's that they have been developing, waiting on some but there are over 55 prefixes that have been entered. She is needing help reviewing them and would like assistance to divvy up the prefixes, not Division leads due to them having to do a lot already. This will be done mid to late April. Jake, Andrea, and Marisa volunteered to assist Liz and Shanna. • Liz mentioned that they can apply to be part of The Excellence in Assessment Designation. It would be a nationwide recognition opportunity and would be a good trial run on what HLC will be asking. The application is in depth and would really 	Liz will send out an announcement to all faculty to let them know about the training. Jake volunteered to help with machining, engineering and auto. Andrea volunteered to assist with Cosmo and any others. Marisa will also help wherever she is needed. Liz to let the committee know what information is required for the application

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	<p>appreciate help completing it. Brought this idea to the committee as to whether or not the committee should pursue this and who would like to help. The most help would be needed on gathering the information required for each section. Liz and Shanna will be leads for writing this and will call upon the committee with the areas that they will need help with. The committee voted and all were in favor of submitting the application.</p>	
<p>Sub-Committee Reports eLumen-Shawna, Kari, Liz, Bonnie ISLO's-Ann, Travis, Anna "Kathy" Culture Change-Shanna, Andrea, Lynne Resource Guide-Shanna, Bonnie, Cindy, Marisa Professional Development/Student Services- Shanna, Shawna, Liz, Marisa</p>	<ul style="list-style-type: none"> • Not a lot of committee reports. Textual Literacy is still in the process of getting done, start with pre-made and tweak. Haven't started but sub-committee will be meeting next week. Brad to send what he developed to Liz & attend the sub-committee meeting on April 3 from 4-5pm. Liz is waiting to hear back from the Math faculty for the thumbs up since some were involved in developing the CDHE Quantitative Literacy Rubric. She adapted it slightly to fit the new ISLO's which is currently in draft form in the U:drive. • Shanna mentioned that she attended some follow-up Professional Development meetings. They were very productive, thank you to Liz. 	

Meeting Adjourned: 4:45pm

Next Meeting: 4/18/2017